Approved for Release: 2025/03/24 C06943667

SECRET
(When Filed In)

Received by CRSD

26[redacted] NESS REPORT

EMPLOYEE SERIAL NUMBER

(b)(3)
(b)(6)

SECTION A GENERAL

1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
[redacted] Sudmeier	Elizabeth	[redacted]	12 May 1912	F	GS-12

(b)(1)

5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT
[redacted] DP	Reports Officer	NE [redacted]

(b)(3)

8. CAREER STAFF STATUS					9. TYPE OF REPORT			
	NOT ELIGIBLE	X	MEMBER	DEFERRED		INITIAL		REASSIGNMENT/SUPERVISOR
	PENDING		DECLINED	DENIED	X	ANNUAL		REASSIGNMENT/EMPLOYEE

10. DATE REPORT DUE IN O.P.	11. REPORTING PERIOD From	To	SPECIAL (Specify)
28 February 1960	1 Apr 59	30 Jun 60	[redacted]

(b)(3)

SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding

SPECIFIC DUTY NO. 1	RATING NO.	SPECIFIC DUTY NO. 4	RATING NO.
Station Reports Officer, processes all intelligence forwarded for dissemination.	6	Acts as case officer for clandestine intelligence operations 6	6
SPECIFIC DUTY NO. 2	RATING NO.	SPECIFIC DUTY NO. 5	RATING NO.
Maintains background files and cards on individuals, groups and subject of interest [redacted]	6	Assists in development of individuals of prospective operational value. [redacted]	5
SPECIFIC DUTY NO. 3	RATING NO.	SPECIFIC DUTY NO. 6	RATING NO.
Supervises the work of [redacted] part-time typists and [redacted] outside translator	5	(b)(3)	(b)(3)

(b)(3)

(b)(3)

SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.
2 - Performance meets most requirements but is deficient in one or more important respects.
3 - Performance clearly meets basic requirements.
4 - Performance clearly exceeds basic requirements.
5 - Performance in every important respect is superior.
6 - Performance in every respect is outstanding.

RATING NO. 5

SECTION D DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee

1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	RATING 1	2	3	4	5
GETS THINGS DONE							X
RESOURCEFUL						X	
ACCEPTS RESPONSIBILITIES							X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES						X	
DOES HIS JOB WITHOUT STRONG SUPPORT							X
FACILITATES SMOOTH OPERATION OF HIS OFFICE						X	
WRITES EFFECTIVELY						X	
SECURITY CONSCIOUS							X
THINKS CLEARLY						X	
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS						X	
OTHER (Specify): Thoroughness, dependability, dedication							X

SEE SECTION "E" ON REVERSE SIDE

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SECTION E — NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

AUG 25 2 OFFICE OF PERSONNEL

Although subject is Station Reports Officer and has more than a full-time job in that department (which she does in excellent fashion), [redacted]

She is literally always on the job and has devoted her time unstintingly to the effective exploitation of established Station information sources and the cultivation of prospective assets. (b)(1) (b)(3)

Through long hours of intelligent work, she has coped successfully with the avalanche of information and data which comes to the Station from internal and external sources. She processes it expeditiously and effectively [redacted] provided with reports needed by them. (b)(3)

[redacted] (b)(3)

Subject is one of the relatively small group of female officers who are thoroughly dedicated, highly competent and sufficiently versatile that they can do not only a superior job on reports, but a man's job in operations when the situation requires.

She has been a mainstay of the Station and should not be passed over because of her gender, when officers of like time in grade are reviewed for promotion.

SECTION F — CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE	SIGNATURE OF EMPLOYEE
30 July 1960	[redacted] S/Elizabeth Sudmeier.

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
17 months	

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

	EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS		REPORT MADE WITHIN LAST 90 DAYS
	OTHER (Specify):		

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
30 July 1960	Chief of Station	[redacted]

3. BY REVIEWING OFFICIAL

X	I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
	I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
	I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
	I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

[redacted] (b)(3) (b)(6)

COMMENTS OF REVIEWING OFFICIAL

DATE	OFFICIAL TITLE OF REVIEWING OFFI
12 August 1960	CNE [redacted]

[redacted]

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